

# Figure 4 Sample Certificate of Origin

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## CERTIFICATE OF ORIGIN

The undersigned **1** \_\_\_\_\_  
(Owner or Agent, or Co.)

for **2** \_\_\_\_\_ declares  
(Name and Address of Shipper)

that the following mentioned goods shipped on S/S **3** \_\_\_\_\_  
(Name of Ship)

on the date of **4** \_\_\_\_\_ consigned to **5** \_\_\_\_\_

\_\_\_\_\_ are the product of the United States of America.

MARKS AND NUMBERS	NO. OF PKGS., BOXES OR CASES	WEIGHT IN KILOS		DESCRIPTION
		GROSS	NET	
<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>

Sworn to before me **11** \_\_\_\_\_ Dated at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_  
 this \_\_\_\_\_ day of **12** \_\_\_\_\_ 19\_\_\_\_

\_\_\_\_\_ **13** \_\_\_\_\_  
(Signature of Owner or Agent)

The **14** \_\_\_\_\_, a recognized Chamber of Commerce under the laws of the State of \_\_\_\_\_, has examined the manufacturer's invoice or shipper's affidavit concerning the origin of the merchandise and, according to the best of its knowledge and belief, finds that the products named originated in the United States of North America.

Secretary **15** \_\_\_\_\_

## Figure 4, cont. Instructions for Preparing the Certificate of Origin

- 1. THE UNDERSIGNED** – Name of the individual completing and signing the certificate (see Field 13); may be the exporter or agent of the exporter.
- 2. FOR** – The company name and address of the exporter (distributor or manufacturer) effecting the shipment of merchandise.
- 3. SHIPPED ON** – Name of the vessel, aircraft, rail or trucking company. May also include vessel number and flag, flight number and flag, rail car number, and truck Pro number.
- 4. DATE** – The date the carrier left the port/terminal for the destination.
- 5. CONSIGNED TO** – The consignee, as it appears on the Commercial Invoice; may be “To Order of Shipper,” or “To Order of (Customer’s) Bank,” or to any other entity, depending on the Conditions of Sale and/or the Letter of Credit.
- 6. MARKS AND NUMBERS** – The marks recorded on each package, usually including Shipper’s Company Name, Country of Origin (i.e. — Made in USA), Destination Port of Entry, and Custom’s Company Name; may also include a Shipper’s Control Number (i.e. —C/I No.) and the Customer’s Import License Number. “Number” refers to the numbering of the packages in the shipment (i.e. — 1 of 30, 2 f 30, etc.).

- 7. NO. OF PACKAGES** – The total number of packages, cartons, boxes, skids, etc., per description line.
- 8. GROSS WEIGHT** – Total weight of all packages per description line, excluding outer packaging but including inner packaging, in kilograms.
- 9. NET WEIGHT** – Total weight of all packages per description line, excluding outer packaging but including inner packaging, in kilograms.
- 10. DESCRIPTION** – Full description of items shipped, the type of containers, the gross weight per container, and the quantity and unit of measure of the merchandise. May also include cross-references to Purchase Order or Commercial Invoice numbers.
- 11. SWORN BEFORE** – Notary Public seal/signature and date notarized.
- 12. DATE** – Date Certificate of Origin was prepared and signed.
- 13. SIGNATURE** – The signature of the owner, employee, or agent appearing in Field 1 above.
- 14. CHAMBER OF COMMERCE** – Name of local Chamber of Commerce (and State) certifying the origin of the merchandise.
- 15. SECRETARY** – Authorized signature of the local Chamber of Commerce Secretary, and that organization’s seal.